Haltom City Housing Authority Newsletter March 2021

PLEASE READ NEWSLETTER

We are grateful that warmer weather is on the horizon. I for one am so glad it is Spring. Hopefully we can start opening the office once again as we do miss our residents.

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As you know Texas has opened back up, however we are choosing to keep wearing mask in our office as well as our resident’s homes to combat the spread of the Covid-19 Virus. Please continue to be safe, wash your hands frequently, and wear a mask.



*![C:\Users\Claire\AppData\Local\Microsoft\Windows\INetCache\IE\Z0ACM74Q\air-filters[1].jpg]()ROUTINE MAINTENANCE*

The maintenance department will be performing routine maintenance on all units

![C:\Users\Claire\AppData\Local\Microsoft\Windows\INetCache\IE\76R5COWI\Smoke_detector_by_mimooh.svg[1].png]()

Monday, March 22, 2021 thru Friday, March 26, 2021

during the hours of 8 am to 4:30 pm

We will be changing the filters and checking all smoke alarms.

We also will be checking the overhead lights to make sure they all have light bulbs in them, and they will also report on unacceptable housekeeping habits.

Annual Reviews : The housing authority is doing its best to be safe for you and for us. Please make sure you give us your email addresses so that we can have all the paperwork signed by DocuSign. It is very simple to do this.

A lot easier then mailing and returning the forms. Most of you can perform this on your cell phones. Make sure we have your current email addresses. Once we open our offices back up all Annual Reviews will be done in person.

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HUD will start performing inspections soon so please be ready. They only give us a two week notice now so please be prepared for an inspection. They will enter with masks and gloves, but it will be up to you to let us know if you are sick and they cannot enter. The housing authority will send out notices to you when we get notified. Update the inspections may be a few months off as the inspector will go back to work mid- April and we have to wait until he can fit us into his schedule. We have not been notified as of yet and will notify you once that happens.

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*LAWN MOWERS*

*Lawn mower will be available Monday through Friday, 8:30 AM to 4:30 PM*

ATTENTION: YOU MUST BE A RESIDENT AND 18 YEARS OR OLDER TO GET A LAWN MOWER.

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ATTENTION

We will be driving around looking at your porches. Some of the porches are looking bad. You are not allowed to have anything on your porch except outside furniture. We are seeing a lot of office chairs and indoor chairs. This is no acceptable. If our maintenance has to come and clean off your porch because you have ignored the notice given then you will be charged for us cleaning them off. Let’s keep our neighborhood looking good.

Things to remember:

* Rent is due on the first and late after the fifth
* You will be charged for any abuse to the property
* You will be charged if you flush wipes down the toilet and if you pour grease down the sink. Do not put food down the sink also.
* Report all income changes within 10 days
* Do not try to talk to the maintenance crew when they are on property.
* You are only allowed to have guest for 14 days per year per your lease. Do not allow anyone to live with you.

