

TEXAS HOUSING ASSOCIATION  
BOARD MINUTES  
October 23<sup>rd</sup>, 2018  
Holiday Inn – Austin Texas

President Rebecca Leal called the meeting to order at 9:00 am.

Roll Call.

Excused Absences; Correspondence was received from the following excusing their absence from the board meeting:

Rudy Ramirez – Edinburg Housing Authority

Ed Thomas – Dallas Housing Authority

Stan Dulaney – Gladewater Housing Authority

Monica Moneymaker – Borger Housing Authority

Kim McGilvray moved to approve the excused absences. The motion was seconded by Selarstean Mitchell. Motion carried unanimously.

Minutes of the August 22<sup>nd</sup>, 2018 meeting held at conference in Galveston, Texas were presented for review and discussion. Motion made by Sharla Pohl to approve the minutes with corrections. Kim McGilvray seconded motion. Motion carried unanimously.

**TREASURER / FINANCE REPORT** – presented by Robert Crow, Treasurer. Year end financials were in the packet. THA had an excellent year with a net profit of \$84,719. Majority of the increase was \$28,000 from annual conference and expenses were less. Overall expenses were \$31,000 less than budgeted amount. The pricing structure for training is working well. Compared to last year we had 12 fewer people in attendance but made more money overall. The finance committee is not suggesting a change in the structure of training fees. Discussed pricing on in house training, consider a base price the a plus charge for each extra person.

For budgeting purposes, the member services scholarship money was moved to the overall scholarship fund into the asset account since it is not actual income but set aside for scholarships specifically. Five percent was added to the budget for either a raise or bonus for Jennifer. Jennifer took the bonus. The Administrative Committee approved a \$6,000 bonus for Linda. The finance committee discussed increasing the total designated amount for scholarships up to \$24,000 to match the budget. Funds are available this year to fully fund the \$24,000. The money should be placed there in case we are short one year. Robert Crow moved to approve the budget as amended. Tara Pittman seconded the motion. Motion carried unanimously.

Robert Crow moved to fully fund the scholarship fund at \$24,000. Stacia Waters seconded the motion. Motion carried unanimously.

**ADMINISTRATIVE COMMITTEE REPORT** – presented by Rebecca Leal. The committee discussed a \$6,000 bonus for Linda and approved it to be added to the budget. Discussed looking at policies and contracts at the next meeting. TML contract has been effective since 1997, their donation is based on percentage based on THA endorsement of their insurance group.

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**DIRECTOR'S REPORT / CONFERENCE UPDATE** – Linda Bryant presented the report. Notes are already in the computer for next year. Things that went well: no general business meeting, gold star hour, cash prizes, band/casino night and HUD presentations at the end along with the drawings and awards.

For 2019 conference looking at Tuesday night reception, “Set Sail for Two and Half Hour Tour”, Gilligan's Island Theme. The hospitality room can be rented in 30-minute slots for \$25.00 This might be something for vendors to consider that want to do a targeted session for groups. They can rent the room for 30 minutes. Wednesday night party theme, “Cruising Through the Decades” with music, live band and a smaller dance floor. Consider subsidizing the drinks to keep people there. Bingo, if there is more than one winner we will give the loser of the tie breaker five red tickets.

Did not have enough registrations to make the two-day occupancy class viable for conference. Red tickets can be purchased at the next conference for a dollar or for canned food items. A check will be written to the entity for the amount of money collected for the red tickets.

**MEMBER SERVICES COMMITTEE REPORT** – presented by Cristi LaJeunesse. Discussed recognizing the San Antonio Field Office for great service to all housing authorities that have questions. Many people don't get the notice to pre-order. Discussed finding a local vendor or someone that could make t-shirts at conference or just stick with pre-order only. T-shirts at conference would be announced at opening session on Tuesday and available for pick up on Wednesday so they could wear them to the party that night. Need suggestions for scavenger hunt questions that match the cruising theme. We will continue with raffle baskets and rather than being placed by registration we would like to be place on the wall where HUD was set up for more visibility. Looking into a cruise ship backdrop that people can take pictures with.

**SCHOLARSHIP COMMITTEE REPORT** – presented by Steve Martin. The committee proposes to increase the trade school scholarship to \$4,000. Steve Martin moved to approve the increase for the trade school scholarship. Kim McGilvray seconded the motion. Motion carried unanimously.

**Regional Reports were presented for;**

**BCHA, CHAT, CTHA, HAVE, NETHA, NTHA, SETHA, TOTH, WTCPHA**

**NEW BUSINESS** – health insurance by regions, is anyone going to try it. Is there anything we need to look at differently for training? Property management classes, overall management, blended occupancy trainings?

**OLD BUSINESS** – none

There being no other business, Rebecca Leal called for a motion to adjourn. Cal Davis moved to adjourn at 10:40. Daisy Flores seconded the motion. Motion carried unanimously.

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**In Attendance October 23<sup>rd</sup>, 2018**  
**Holiday Inn Middlefiskville Road, Austin, Texas –**

**Present:**

Jeanette Castañeda  
Mike Chapman  
Robby Crow  
Cal Davis  
Daisy Flores  
Cristi LaJeunesse  
Rebecca Leal  
Steve Martin  
Sherri McDade  
Kim McGilvray  
Selarstean Mitchell  
Aileen Montgomery  
Tara Pittman  
Sharla Pohl  
John Salcido  
Josh Talley  
Debbie Villarreal  
Stacia Waters  
Joan Wright  
Dee Zachry

**Absent:**

Ed Thomas  
Rudy Ramirez  
Lisa Perata  
Monica Moneymaker  
Stan Dulaney