

SAMPLE FORM FOR REQUESTING A PUBLIC HOUSING ACC WAIVER OR SECTION 8 EXCEPTION FOR A CONFLICT OF INTEREST PROHIBITION

Name of Housing Authority

Date of Your Request

Name/Title of Person Requesting Review

What specific conflict of interest provision is the subject of this request?

Provide a title, position or other description of the individual involved in the contract or arrangement that gives rise to the conflict of interest.

Describe the nature of the conflict of interest in detail.

Date and manner of disclosure of the interest to the PHA

Whom may HUD contact for more information?

Describe in detail the reason that “good cause” is present for HUD to grant a waiver/exception. Attach documentation that evidences “good cause.”

Attach supporting documentation, as well as an analysis or other evidence that the contract or arrangement described in your request is in compliance with state law. This should be supported by a local attorney’s opinion as to state law compliance.

HUD Program Staff Recommendation:

(Signature)

(Date)

(Name and Title)

HUD Legal Review Comments:

(Signature)

(Date)

(Name and Title)