

5/15

For PHAs with approximately 1500 total units: Who on your staff handles human resource/personnel functions? Do you have a separate staff person for HR?

Administrative Assistant (Alice and Edinburg)

We are a department of the City so there is a separate HR department.

Deputy/CFO

Exec Sec.

Separate staff person for HR (Lubbock)

We are only a 310 unit, but we have one member of staff who handles the accounting and personnel/HR functions

All HR/personnel functions fall under our CFO's accounting department. We do not have a separate staff person for HR. There are three accounting employees under the direction of our CFO that handle all of these issues. (Temple)

we hired a PEO (Professional Employer Organization). They facilitate our payroll activities and all federal and state reporting of pay, write our employee handbook, facilitate benefits, handle part of our grievance process for employees. You give up some control as normal with a contractor, although, the price is worth it. I couldn't hire a full-time person to do all of this for the price I pay them annually. We use LL Roberts Group (Key Business Solutions) in Dallas. We get the technical and legal aspects of HR to keep us out of trouble in those areas at a great price! (Abilene)

We have a Human Resource Director to oversee personnel and HR functions.
(BVCOG)