

**Halstead Housing Authority
Request for Proposal: Roof Replacement
Cottonwood Acres**

Bid Proposals Due:

12:00pm Friday, January 9, 2015

Proposal:

The bidder proposes to furnish all labor, materials, equipment, tools, and services necessary to perform all work required. The bidder agrees to execute the required scope of work & project specifications if awarded the bid. The bidder further agrees to complete all work required under the agreement within the time stipulated in the specifications (weather permitting).

Scope of Work

The Contractor shall tear off existing (1) layer of asphalt shingles and install new shingles on 3 buildings at Cottonwood Acres.

Tenants may be present in the apartment during project completion. The Contractor shall take care to minimize disturbances within the building while performing the work. Upon completion the site will be left in a clean and orderly condition.

Project Location: Halstead Housing Authority Office 815 W 6th Halstead KS 67056

Cottonwood Acres

907 W 6th

Halstead KS 67056

3 Buildings:

Building D (Units 13-16)

Building E (Units 17-20)

Building F (Units 21-24)

See Exhibit A - Site Map (page 3)

Time of Project & Completion Dates:

Work on the premises shall take place Monday through Friday between the hours of 7am and 6pm each day. The project is to be completed no later than October 31, 2014.

License & Insurance Requirement:

Contractor must be licensed & provide General Liability & Worker's Comp Insurance for all employees.

Other Documentation Requirements:

Contractor shall complete necessary paperwork which will be provided by the housing authority for the project including:

- Weekly submissions of a US Dept. of Labor Payroll Report based on wages according to the Davis Bacon Wage determination for our area.
- Upon project completion Contractor must sign and notarize a Contractor's Affidavit of Payment of Debts and Claims.

Material Disposal:

The bid shall include removal and disposal of old shingles in a legal manner. The Contractor will supply a dumpster and will not utilize housing authority trash collection or recycle facilities for material disposal.

Project Specifications:

- Tear off existing (1) one layer of asphalt shingles.
- **Install:**
 - New metal edge – Style “D”
 - 15# Felt
 - “W”–Valley (Cottonwood Comm. Building Only)
 - Pipe Flashings
- **Re-Roof with the following:**
 - 30 year warranty – Heritage 30 Asphalt Fiberglass Laminated shingles
 - Prefer Tamko Hertiage Style Natural Timber Color (Must be Equivalent color/style if a different brand of shingle)
- Replace ridge vent & roof ventilation as necessary

Additional Costs/Expenses beyond contract:

- Any additional charges beyond the contract amount will need to be verified and approved by the executive director. If necessary, a change order will be completed to document the additional amounts.

Exhibit A – Site Map

