

8/9/18

In your Smoke Free Public Housing policy, do you include timeframes for the enforcement steps/compliance?

Smoke Free Policy: 3 violations will result in termination. The 1<sup>st</sup> violation will result in a verbal warning, the second violation will result in a written warning. The 3<sup>rd</sup> violation will result in a final notice with intent to begin terminations procedures.

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Smoking policy says failure to adhere to the policy will result in a \$50.00 fine and a lease violation per occurrence and lease violations may result in termination of the lease. Continued lease violations may result in eviction.

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Disciplinary action for violation of Smoke Free Housing Policy

1<sup>st</sup> Violation: Conference and verbal warning

2<sup>nd</sup> violation: Conference and Written warning

3<sup>rd</sup> Violation: Termination of Lease (Workable if no violations within 30 days)

4th Violation: 2<sup>nd</sup> Termination of Lease for ANY future violations – Not Workable

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Any deviation from this Smoke-Free Housing Policy by any resident, household member, or their guest will be considered a lease violation. Three (3) violations will result in eviction. First violation will result in a verbal warning. Second violation will result in a written warning. Third violation will result in a final notice and the issuance of a Notice of Lease Termination with intent to start eviction procedures.