



PUBLIC HOUSING FINANCIAL MANAGEMENT (100.3)

DATE/TIME: February 19, 20 • 9:00 - 5:00
SITE: ARLINGTON • La Quinta • 4001 Scots Legacy Dr. (off I-20)
LODGING: La Quinta • \$81 S/D, incl breakfast • 817/467-7756, Ext.5
HOTEL CUT-OFF: February 4
COST: \$600
• if your registration is postmarked by January 18, the fee is discounted to \$575
• if you register online by January 18, you will be refunded \$25

NO REFUNDS WILL BE GIVEN AFTER February 11

REGISTER THE FOLLOWING:

PHA: _____

	# of Registrants	Cost	Total
If postmarked BY January 18	_____	x 575	= _____
If postmarked AFTER January 18	_____	x 600	= _____

Make checks payable to Texas Housing Association
Texas Housing Association • 1106 Santa Fe Trail, #1 • Duncanville, TX 75137
To register online and pay with credit card go to
<http://www.txtha.org/THAWSReg.html>



PUBLIC HOUSING FINANCIAL MANAGEMENT COURSE NO. 100.3

SUMMARY

This two-day course covers all the essentials of public housing funds management including a review of operating and capital funds, asset management and project-based accounting, cost allocation, financial statements, FDS, PHAS and budgeting. Core class for Public Housing Administrator certification program.

WHO

All PHA Public Housing staff, including Executive, finance, and site staff.

OBJECTIVES

- Discuss reserves and recognize how to calculate them using HUD's reserve calculations
- Demonstrate 6 techniques to assist your PHA in maximizing operating subsidy
- Identify at least 3 of the major impacts to operations in the latest version of the PHAS rule
- Dissect 3 fundamentals of your audit report to minimize your exposure to risk areas and avoid losing points on the PHAS

TRAINER

Brian Alten, CPA, is with BDO PHA Finance, a division of BDO USA, LLP. Brian has worked in PHA finance for over 20 years. His specialties include Low Income Public Housing (LIPH), Housing Choice Voucher (HCV), Project Based, Moderate Rehabilitation (Mod Rehab) and New Construction Section 8; the Capital Fund Program (CFP), HOPE VI and various other programs and grants such as ROSS and Rural Development. He has helped Housing Authorities maximize both Operating Subsidy and their financial ratio scores.



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AGENDA

- Welcome and Introductions
- Background of a PHA
- Review of PHA-managed funds, including Operating and Capital funds
- Updates For Asset Management & Project Based Accounting
- Cost Allocation Basics
- Operating Fund Calculation and Appeals
- Reading and Understanding Financial Statements
 - Types of revenues
 - Types of expenses
- Budgeting Best Practices for Public Housing
- Budgeting for the Capital Fund
- Financial Data Schedule (FDS) Overview and Preparation
- Excess Cash Calculation
- PHAS Updates
- Your Audit Report
- Reserves

12 CPE credits in Governmental Accounting, basic level, no prerequisites, no advanced preparation needed.

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