

12/10

Does anyone have a written "No Cash" policy you are willing to share?

Signs are in the offices "No cash Accepted"

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We state we do not accept cash in our property occupancy policies.

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We have a no cash policy expressed in our lease. We do not take cash. Period.

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We don't have a written "NO CASH" policy, other than a large sign on the window that says "no cash accepted." We accept checks and money orders only to keep down on break-ins.

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#### NO CASH POLICY

\_\_\_\_\_ Apartments the Housing Authority of \_\_\_\_\_ as of January 1, 2011 will no longer accept cash payments for any of its charges.

Payments for any and all charges due to the Housing Authority of \_\_\_\_\_ must be paid by check, money order or cashier's checks.

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Policy does not allow acceptance of cash for rent, or other charges. Rental and other payments will be accepted only in the form of money orders, cashiers checks or personal checks.

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Our procedure is cash at move in and check, mo, money order from then on. This is in our briefing package

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The "no cash" language is part of our "Internal Controls Policy."

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The No Cash is just incorporated into our house rules. We accept checks and money orders, cashiers checks. (We accept checks as long as they have not given us a NSF)

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This is part of our ACOP Policy we do not have a separate policy addressing it.

#### 4- Rent and Charges

Rent and charges are due and payable on the first day of each month.

Rent should be paid at the Housing Authority office

at \_\_\_\_\_. For the tenants convenience there is a drop box at the front door. All rent and deposits must be paid with check or money order. Cash is not accepted for rent or deposits. A reasonable

accommodation can be made regarding this requirement for a person with a disability.

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Spelled out in our tenant lease, Bold and Underlined.

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Whereas, the \_\_\_\_\_ Housing Authority seeks to improve its financial management practices; and

Whereas, HUD has entrusted the \_\_\_\_\_ Housing Authority with fiscal stewardship of the agency; and

Whereas, \_\_\_\_\_ Housing Authority requested a survey of rent collection practices for Public Housing Authorities via Texas Housing Association; and

Whereas, the results included –

# of responses – 22

# who accept cash without exception – 5 (23%)

# who do not accept cash payments – 15(68%)

# who accept cash with limited acceptance – 2 (9%)

Whereas, the \_\_\_\_\_ Housing Authority desires to be pro-active in its daily operations in terms of staff safety and efficiency;

Now, therefore, be it resolved, that the \_\_\_\_\_ Housing Authority Board of Commissioners accepts the recommendation to accept checks or money orders only for payments effective June 1, 2008.