

Revised 10/25/2000

HOUSING AUTHORITY OF THE CITY OF _____**Plan of Exemption from Eligibility Requirements
for Police Officers****PURPOSE:**

The Housing Authority of the City of _____ (hereinafter referred to as HA) is requesting the admission of a police officer(s) into our public housing, who would not otherwise be eligible for such housing under any other admission requirements.

OBJECTIVE:

It is the objective of the Housing Authority of the City of _____ in granting the exemption to permit a long term residence in the public housing development by police officers, whose visible presence is expected to serve as a deterrent to criminal activity and present a safe and secure environment in and around our public housing.

STANDARD AND CRITERIA:**(A) PROFILE AND DEMOGRAPHIC**

1. The HA manages and maintains 70 units of low-income public housing located within the City of _____, _____ County, Texas. The operations of the HA are overseen by a five-person Board of Commissioners and are administered by a full-time Executive Director, an Administrative Assistant and two maintenance workers.
2. The HA units have a total of 162 household members within the 70 duplex and triplex style buildings. The racial make-up of the HA resident population is 96% white and 4% black; ethnicity make-up is 51% Hispanic and 49% non-hispanic. There are two (2) projects. Project TX_____ is located on _____ which consists of 38 units -- 10 - 0 and 1 bedroom elderly/disabled and 28 family units: 8 - 2-bedroom; 16 - 3 bedroom and 4 - 4 bedroom. TX_____ is located at two (2) sites - _____ which consists of 16 1-bedroom elderly units and _____ which consists of 16 - 1 and 2 bedroom family units. The Housing Authority intends to place a police officer on the _____ site since it is the higher populated area. The officer will be placed in a unit according to the family size (all 0 and 1 bedroom sizes at the _____ site are designated elderly and/or disabled - it may be necessary to place a single individual

in a 2 bedroom unit or assign a 1 bedroom unit at the _____ size which is approximately ½ mile from _____).

3. The incorporated City of _____ has a population of approximately 3928 citizens (1990 census).

(B) MINIMUM REQUIREMENTS AND OTHER TERMS AND CONDITIONS:

(AMOUNT
OF MIN.
RENT @
TIME)

1. Rent amount would be the required minimum of \$25.00 which is an amount not related to the officer's income and with no utility allowance deducted. In the past, we have not been able to attract any interest in police officers to reside in a Housing Authority unit and feel with establishing the minimum rent plus a maintenance cost as the required monthly rent for the police officer, we may be able to attract some interest.
2. Maintenance cost will be \$10 per month, plus any tenant charges according to the Schedule of Charges for Maintenance and Repairs. (The actual maintenance materials cost for FY 1999 PUM was \$9.35, FY 2000 PUM was \$10.06 and the estimated FY 2001 PUM is \$10.71-- which over a three year period averages \$10 per month.)
3. Security deposit is: \$100.00 - 1 bedroom; \$125.00 - 2 bedroom; \$150.00 - 3 bedroom; and \$175.00 - 4 bedroom.
4. The Police Officer will be required to sign a lease of a term not less than one (1) year as well as abide by the same rules and regulations as everyone else.
5. The Police Officer will also be required to be visible and periodically patrol the Housing Authority property. The Police Officer will be the primary liaison between the Housing Authority and Police Department for information on applicants and/or tenants. He or she will assist in coordinating crime/safety-related prevention and training.
6. In the FYE 1999 REAC Customer Service and Satisfaction Survey, the HA received an overall score of 57.8% on safety. It is with this low safety rating that the Housing Authority is attempting to increase the resident's feeling of safety specifically in and around the buildings and parking area.
7. The Police Officer will be a full time police officer and right of occupancy is dependent on the continuation of their employment. In the event that an officer is no longer employed, the HA will provide the officer with a 30-day period in which to move out.

(C) EXISTING PHYSICAL AND SOCIAL CONDITIONS

1. The HA has experienced a variety of concerns, especially with children not residing within the Housing Authority congregating and using the lighted basketball court and disturbing the tenants. The Housing Authority office has received several reports of possible drug trafficking on Housing Authority property. The tenants have voiced their concerns in these matters. The Police Department does not maintain separate records for crime and/or drug related activity on or near the Housing Authority property.
2. The _____ Police Department is comprised of a Chief and eight officers who patrol the community and respond to calls on a 24-hour basis.

(D) BENEFITS TO THE COMMUNITY AND THE _____HA

1. As stated above, the presence of a police officer on the Housing Authority property would be a deterrent to crime as well as improve the reputation of the _____HA. Having a police officer will not only help with reduction of criminal activity but also increase our income by attracting working families as well.
2. The neighborhood would benefit highly with the expertise of a police officer as a tenant being involved with the residents on a personal level. The officer would have a personal interaction with the tenants thereby creating a more trustworthy relationship where the tenants would feel more confident to open the communications with law enforcement agencies and become more involved if needed. The officer could identify problems and assist in developing solutions in reducing crime and building a safer community.

REQUEST FOR CONTINUED SUBSIDY:

The Housing Authority of the City of _____ is requesting the continuance of operating subsidies for the unit used in this plan. In implementing this Plan, it is the intention of the Housing Authority to promote crime prevention and build a safer, more attractive neighborhood.

**AGREEMENT BETWEEN THE HOUSING AUTHORITY
OF THE CITY OF _____ AND RESIDENT POLICE OFFICER**

This agreement is between the Housing Authority of the City of _____ (hereinafter referred to as DHA) and _____, a police officer who is willing to live in a unit on Housing Authority property under the provisions of this agreement.

It is the objective of the DHA to permit long term residence at a reduced rate in a public housing development by a police officer whose visible presence will serve as a deterrent to criminal activity and present a safe and secure environment in and around our public housing.

Rent amount will be \$25.00 monthly minimum rent which is an amount not related to the officer's income and with no utility allowance deducted. In addition, a monthly maintenance charge of \$10.00, and any tenant charges according to the Schedule of Charges for Maintenance and Repairs will be due.

Security deposit is \$100.00 - 1 bedroom; \$125.00 - 2 bedroom; \$150.00 - 3 bedroom and \$175.00 - 4 bedroom.

The Police Officer will be required to sign a lease of a term not less than one (1) year as well as abide by the same rules and regulations as other tenants.

The Police Officer will be required to be visible and periodically patrol the Housing Authority properties and will be the primary liaison between the Housing Authority and the Police Department for information on applicants and/or tenants. He or she will assist in coordinating crime/safety-related prevention and training for the Housing Authority.

The Police Officer must be a full time police officer and right of occupancy is dependent on the continuation of his or her employment. In the event that an officer is no longer employed under the terms of a Police Officer, the DHA will provide the officer with a 30-day period in which to move out.

AGREED AND ACCEPTED this _____ day of _____, 200__.

HOUSING AUTHORITY OF
THE CITY OF _____

Police Officer

Executive Director

**POLICE OFFICER ACTIVITY REQUIREMENTS
IN ACCORDANCE WITH ATTACHED AGREEMENT**

1. Walk the _____ site at least 1-2 times a week and vehicle patrol all three sites (_____) daily (unless out-of-town). The dates and locations of the property checks will be entered on a Security Log, which will be turned in to the Executive Director the first week of each month;
2. Immediately notify the Executive Director of any property damage, criminal activity, graffiti, abandoned cars, tenant move-out activity, porch and security lights out, and any other deficiencies observed on the properties.
3. Interact and familiarize yourself with Housing Authority tenants;
4. Be the primary liaison between the Housing Authority and the _____ Police Department. Once a week furnish the Housing Authority Executive Director a listing of any police calls and arrests made on Housing Authority property; advise the Executive Director of any problems or potential problems the officer may see or be advised of; assist the Housing Authority in obtaining information on applicants and/or tenants;
5. Assist in coordinating crime/safety-related prevention training;
6. Participate in any Housing Authority/tenant related activities and serve on any Housing Authority/tenant board or committees, if ask;
7. Meet with the Executive Director at least once a month to discuss any other information; and
8. Any other assistance the Police Officer may offer in order to reduce crime and build a safer, more attractive neighborhood.
9. The Officer shall immediately notify the Executive Director of any circumstances that prevents the Officer from performing the scope of services outlined in this document.

DATED: _____, 200__

HOUSING AUTHORITY OF
THE CITY OF _____

Police Officer

Executive Director

